

FRIEDRICH CONROY

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CAREER SUMMARY

Accomplished computer science professional pursuing career advancement, utilizing both proven skills and educational background. Over ten years experience including several supervisory and above.

PROFESSIONAL EXPERIENCE

One Stop Resort Services, Orange Beach, AL

Webmaster 2010-Present

- Track daily usage statistics of company website.
- Refine site for SEO including meta tags, keyword density, social networking, and link backs
- Streamline/organize code on company website
- Creating documents and spreadsheets for company using Microsoft Word and Excel

Universal Marketing Media, Pensacola, FL

Creative Director/Senior Manager 2004-2009

- Created and implemented company's structured business model
- Managed employees in all facets of operations including order fulfillment and marketing strategies
- Designed both client and company graphic arts/printing projects
- Edit/Combine pdfs, for print
- Developed several websites

TekNek Consulting, Fort Walton Beach, FL

Founder and President 2000-2006

- Founded and established company focused on the graphic arts
- Designed projects for contracted clients
- Controlled company finances and expenditures

Factory Direct Tires, Fort Walton Beach, FL

Web Manager 2001-2004

- Constructed and oversaw distribution of quarterly sales catalog
- Increased operations efficiency and customer satisfaction through new program creation
- Create and distribute quarterly spreadsheets and documents to global retailers
- Supervised fully functional e-commerce website.

Computers Plus, Fort Walton Beach, FL

Technician 1999-2001

- Configured small business networks
- Provided all levels of tech support and computer maintenance

EDUCATION / RELEVANT EXPERIENCE

- **Microsoft Certified Systems Engineer, University West Florida (1999)**
Additional Education at Okaloosa Walton Community College (Computer Science)
- Proficient in all design software, including Adobe Creative Suite, Office, etc
- 15 years Microsoft Office experience (Word, Excel, Power Point, Publisher)
- Portfolio spanning 10+ years available upon request

PROFESSIONAL REFERENCES AVAILABLE UPON REQUEST